

McNutt Data Center Cooling System Replacement

Letters of Interest

UNC Greensboro is seeking letters of interest from qualified professionals for the project entitled, McNutt Data Center Cooling System Replacement. The McNutt Data Center is a dedicated room located on the first floor of the McNutt Building. This data center supports mission-critical services for the IT department and the greater community. The existing CRAC (Computer Room Air Conditioning) units serving the data center are at the end of their service life (20+ years), have numerous operational issues, and the unit manufacturer is no longer in business, making procurement of parts or services increasingly difficult. The scope of the project is to replace these units along with the supporting electrical infrastructure, including the aging UPS (Uninterruptible Power Supply) systems, to support the room's current and future needs. Two studies have been conducted that provide recommendations for the replacement, which will be referenced in this project.

Current project authorization is for Advanced Planning only. The selected firm may be retained through full design and construction at the University's option.

** Failure to follow the directions or contacting anyone other than the listed contact may result in submission being classified as non-responsive.*

Intended Schedule:

October 29, 2026 – Letters of Interest Due

November 12, 2026 – Notify Shortlist Selections for Interview

Week of November 30, 2026 – Shortlist Interviews

Please go to the following website <https://fac.uncg.edu/fm/facilities-planning/project-solicitations/> for further information regarding submission requirements.

To view a map of the UNC Greensboro campus and locate the structures included in this project, visit the [UNC Greensboro Interactive Campus Map](https://go.uncg.edu/interactive_campus_map) (https://go.uncg.edu/interactive_campus_map).

Responses should be no more than (30) pages at 8.5 x 11 or (15) spreads at 11 x 17, excluding SF-330 form and blank pages. Submit one (1) electronic (PDF) copy of the response in the following format:

Tab 1: Completed [Information Sheet](https://fac.uncg.edu/wp-content/uploads/Information-Sheet.pdf)* (<https://fac.uncg.edu/wp-content/uploads/Information-Sheet.pdf>)

Tab 2: Letter of Interest (Cover Letter)

Tab 3: Project Team Organization Chart

3.1 Adequate staff and proposed design or consultant team and their relevant project experience

Tab 4: Relevant Experience & Other Important Factors

4.1 Specialized or appropriate expertise in the type of project

4.2 Past performance on similar projects to McNutt Data Center Cooling System Replacement

4.3 Current workload and State projects awarded

4.4 Proposed design approach for the project

4.5 Recent experience with project costs and schedules (include projects most similar to McNutt Data Center Cooling System Replacement)

- 4.6 Construction administration capabilities
- 4.7 Proximity to and familiarity with the area where project is located
- 4.8 Record of successfully completed projects without major legal or technical problems
- 4.9 Energy Conservation Experience

Tab 5: Current SF-330 (https://fac.uncg.edu/wp-content/uploads/03_SF-330.pdf)

* On your completed Information Sheet, please include the **primary contact person's name and email address** which will be used by the University for all future communications.

*** The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications as Letter of Interest. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the detail as Tabs 1-5.**

Letters of Interest due by 12:00 p.m. on October 29, 2026

It is the submitted firm's responsibility to ensure the materials are received by the due date and time. The University does not take responsibility for incomplete or late submissions.

Submit Letters of Interest by above deadline to: fdc@uncg.edu

Please copy on the email submission and address the cover letter to the Project Manager below:

Jeff Manter jamanter@uncg.edu
UNC Greensboro Facilities Design & Construction
Gray Home Management House
105 Gray Drive
Greensboro, NC 27412

For driving directions to Gray Home Management House and parking information, visit [Spartan Directions](https://fac.uncg.edu/wp-content/uploads/GrayHome_McIverDeck_Directions.pdf).
(https://fac.uncg.edu/wp-content/uploads/GrayHome_McIverDeck_Directions.pdf)

UNC System Office Advertisement:

\$2,950,000 Total Project Cost

<https://www.northcarolina.edu/apps/finance/vendors/opportunities.htm>

<https://fac.uncg.edu/fm/facilities-planning/project-solicitations/>