



<b>Document Number</b>	<b>Pest Control SOP, D.37.01</b>
<b>Owner/Contact Information:</b>	Ross Rick
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<b>Related Policies and Procedures</b>	

### 1. Purpose/Introduction

To establish workflow and responsibility to effectively remove deceased and living animals and insects safely and humanely from property located on the University of North Carolina Greensboro Campus.

### 2. Definitions

2.1 A pest can be an animal, insect, rodents, snakes and lizard that is causing a disturbance, distress, unsafe, unsanitary, or unsightly condition to the University of North Carolina Greensboro campus.

2.2 Pest Control is the ability to provide a safe and sanitary condition to students, staff and faculty, and guests of the University of North Carolina Greensboro. This is done through a contracted company that is to act and conduct business in the best interest of the University of North Carolina Greensboro.

2.3 Animal or pest emergency is defined as an immediate threat to the campus community. This would include venomous snakes, venomous insects, animals suspected of having rabies, or other territorial animals that can cause harm to any person(s).

2.4 Animal or pest nuisance is defined as a potential threat or a general nuisance to the campus community. This would include non-venomous snakes, possums, racoons (non-rabid).

2.5 Animal or pest Priority is defined as property threatening animals or insects such as termites, moles, groundhogs etc.

2.6 General Animal or Pest Control work order is defined as ants, mice, and other like animals that do not cause immediate or long-term threat to persons and/or property.

### 3. Procedural Steps

All animal control calls shall be directed to the Facilities Operations Customer Service Center. The Facilities Operations Customer Service Center will handle as follows:

- 3.1. General Pest Control where the animal is dead and outside of a building, a work order should be sent to Grounds for removal.
- 3.2. General Pest Control where the animal is dead and inside of a building, a work order should be sent to Facilities Services for removal.
- 3.3. Animal nuisance or priority where the animal is alive and outside of a building, a work order is created that goes directly to Pest Control for handling.
- 3.4. Animal nuisance or priority where the animal is alive and inside of a building, a work order is created that goes directly to Pest Control for handling.
- 3.5. If determined to be an animal emergency, University of North Carolina Greensboro Police should be contacted to secure the area, along with a direct call to assist with the emergency.
- 3.6. If the animal nuisance is determined to be a Fox, then the Guildford Animal Control must be contacted as special consideration is required by state law.
- 3.7. Any animal inside or outside that exhibits signs of extreme decay or infestation of flies or other invasive insects must be directed to Pest Control.

### 4. Forms, Tools, Etc.

Please provide hyperlinks to forms or supporting documents required to complete this procedure.

### 5. Revision Table

Revision #	Section #	Summary of Changes	Approval Date
D.37.01		Establishing procedure for removing deceased and living animals from University property.	2/13/20