New Hires, Retirements, & Anniversaries
Shout Outs
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Calendar

Employee Recognition AWARES CEREMONY

Be on the look out for dates for the January Awards Ceremony

Housekeeper of the Month

November
1st Shift  Ardie Stewart
2nd Shift  Rhonda Mitchell

December
1st Shift  Willie Brown
2nd Shift  Sherry Madden

Craig Rumley and Ryan Thompson clearing walkways on campus after the snow storm blew through on December 9th.

Barbara Chadwell, Kevin Siler, and Britt Flanagan pose by fresh, beautiful pansies at Sullivan Garden after the Staff Senate’s Fall mulch and planting comes to another successful conclusion.

High in the lift at the UNCG Belltower, Brad Weatherly is cleaning and testing the bells as part of year end preventative maintenance.
Shiquitta Williams joined UNCG in November 2018 as a Housekeeper on the 2nd floor of the Sullivan Science building. Before joining the UNCG team, Shiquitta worked as a housekeeper with Vision Mission Domestic Violence Shelter in Greensboro, NC for four years. Shiquitta provided excellent housekeeping and customer service skills to the shelter and its clients.

Anthony Roseboro joined UNCG in November 2018 as a Housekeeper on 2nd shift. He gained broad experience in housekeeping and floor care at A&T State University over the last 3.5 years. Anthony learned excellent customer service skills from his employment at Dillard’s as a sales associate.

Clifton Johnson joined Facilities Operations as the Business Manager in November 2018. Prior to arriving at UNCG, he spent most of his career working in Corporate Finance in the private sector. He comes to us from UNC Chapel Hill, where he worked in Research Finance for the Transitional and Clinical Sciences Institute.

Lee Cox joined FDC on November 15. Lee, a graduate of the University of Texas, is a registered architect with 29 years in the profession. Before arriving at UNCG, he previously worked at UNCC and commuted here from Charlotte. He has four kids (three boys and a girl), and his favorite activities include reading, cooking, cycling, and watching movies.

David Fuller joined UNCG’s Facility Services in November 2018 as a Floor Technician in Zone 1. Prior to his employment with UNCG, David gained a significant amount of experience in floor care and housekeeping at both Army Reserve Centers across the state and at other cleaning companies. David is a Greensboro native that is excited to be here with us at UNCG.

Anniversaries

November
Guy McGayhey – 15 years
Ron Madden – 5 years
Robert Long – 5 years
Ross Rick – 1 year
Matthew Warren – 1 year

December
Mark Friddle – 15 years
Marvin Green – 1 year

Retirements

Bobby Moore (Facility Services) retired on December 1, 2018 following over 20 years of service. We wish you the best in your future endeavors. Retirement will surely offer you many new opportunities, which we know you will embrace wholeheartedly. We hope you have a fun and fruitful retirement!

Promotions

Dicky Hawks, originally of Plumbing, was promoted to Steam Plant Supervisor in November 2018.

Anthony Gillies (Facility Services) was promoted to Floor Technician in December 2018.
I’ve worked at UNCG for 11 years, and for all those years I have received excellent customer service from the Lock Shop, personally from Travis Holcomb, Mert McGuire, and Scott Cline.

These guys are the epitome of helpfulness, courtesy, and a job well done. I have failed them over the years by not mentioning to the powers that be in Facilities just what great customer service they give us each and every time we call, email, or drop by their office in the Sink Building.

Thanks guys (Travis, Scott, and Mert), from my heart. You always go above and beyond to get things done quickly and I appreciate your hard work. I hope the people upstairs realize what a great team they have in the Lock Shop and all the work you do for us every day.

Mitzi Lorenz
Counseling and Educational Development

I wanted to take a moment to bring some much-needed recognition to one of your employees: Pete Lorenz. I really do not have the words to express just how wonderful of an HVAC employee he is, but there is not a time when I have submitted a ticket for help that Pete did not come right over with a smile to assist us. He is extremely professional, but so warm and welcoming, and is always such a delight when he comes over.

Pete takes pride in making sure that his work is superior, and you can tell that he cares quite a bit about his profession, our buildings and the continuous upkeep it takes to sustain them. I find that those in positions like these can often be overlooked and undervalued, and when you have employees like Pete, anytime they can receive recognition from others, it reaffirms that they are doing above and beyond their due diligence.

Especially on days like today, where Pete came over in freezing weather, already fixed the issue, but just wanted to inform us of the actions he took to remedy the problem, is something that I do not want to take for granted, and I hope the HVAC Department does not either.

You have an incredible employee in Pete, and I hope that this email resonates that point even more.

Gabrielle Boyce
School of Education

I would like to offer a long overdue expression of gratitude for the services provided by Guy McGayhey and his maintenance techs (Mark Cable, Ryan Thompson, Mark Friddle, Teddy Hyatt, Jay White, Craig Rumley, Ron Madden and David Thornberry).

Last spring (April 2-3) they helped with set-up and break-down efforts for the annual Thomas Undergraduate Research and Creativity Expo. The crew was incredibly efficient, friendly, and thorough.

I know this email is long after the fact, but I feel it so important to offer thanks and praise for a job well done. It is great to know that I’ll be working with them again as we get ready for our next expo.

Best wishes!

Lee Phillips
Director of Undergraduate Research

Dear colleagues:

Thank you very much for your efforts in removing snow and ice from campus streets, steps, sidewalks and building entrances. Your very good work, from Sunday through today, is evident in the condition of the campus and is much appreciated.

Hope that your families are safe and made it okay through the snow event.

Jorge Quintal
AVC for Facilities
From the Drafting Table at Gray Home

I want to recognize Kelsey Hewitt. Kelsey is awesome. She has an unending willingness to help me when her expertise is needed. Her ending sentence is always "Please let me know if you need anything else!"

Maryann Burditt
Gray Home Management

Ragsdale Mendenhall Renovation

The Ragsdale Mendenhall Renovation project includes renovation of the existing 78,000 square foot dorm, covering three stories, and a partial ground floor. The construction will be carried out in three phases, with the start of Phase 1 in May 2019, and a final completion date of the last phase in June 2020. The main scope of the renovation work will include the replacement of the HVAC systems, the installation of chilled water pipe to tie the building into the campus’s chilled water loop, and the construction of a new elevator. The project was out for bid in December 2018, with the Pre-Bid Meeting scheduled for the 13th, and the Bid Opening on January 17th, 2019.

Spartan Village II
Retail Monument Sign

This project is for a retail monument sign identifying the retail business partners located and operating as a part of the living/learning environment in UNC Greensboro’s Spartan Village II property. It is to be located in front of the McCormick Building (1201 West Gate City Boulevard) on the west block of Spartan Village II. The sign is to be two-sided, so as to be visible to traffic in either direction on Gate City Blvd., and will be approximately 11’-2” high and 11’-4” long. It will have a brick and precast concrete base, and will feature integral lighting, changeable nameplates for up to 11 tenants, the University logo, and the area name “Shops at Spartan Village.”

Demolition of 111, 113, 115, and 213 McIver Street

With approval from The Council of State, UNC Greensboro is planning to demolish four residential properties located at 111, 113, 115, and 213 McIver Street. These wood-constructed houses were built in the 1900s and equate to a combined 8,359 square foot of heated space. Disposition of these vacant properties will contribute to overall campus safety, security, and will be the first step towards the future development of residential and childcare facilities on the site as described in the 2014 Campus Master Plan Update. The future 36,000 square foot childcare center would address the current need for a childcare facility on campus. The two future residential buildings would provide additional housing for students to support the growth enrollment projections.

The acquisition of these properties began in 2008 and was completed in 2012. Asbestos abatement of 111 and 115 McIver Street was completed back in 2013 and the abatement work for 113 and 213 McIver Street is scheduled to start in March 2019, followed by demolition work of all four properties. In all, abatement and demolition phase of the project is expected to take nine weeks and the project is expected to be completed in June 2019.
45 Percent of Waste Diverted from Landfill Last Year
Keep Up the Good Efforts!

Electronic waste includes batteries, ink toner cartridges, CDs/floppy discs, electronics, and cell phones. Locations for electronic waste recycling are located on the second floor of the EUC by the ATMs, the lobby of Mossman Building, outside of the Office of Sustainability in Moran Commons, and near the entrance of the Leonard J. Kaplan Center for Wellness. The recycling of these materials is especially helpful in reducing the amount of hazardous chemicals that are placed in landfills.

There are also many locations for commingled recycling at different locations around the campus. Items that can be placed within the commingled recycling bins include glass, aluminum, paper, cardboard, plastics, and steel. These bins are in every building. Some are divided into two sides with indication of what waste goes where. Need help sorting out what can and can’t be recycled in UNCG’s commingled collection? Check out the City of Greensboro’s Waste Wizard! UNCG and the City collect the same materials.

A new and exciting component of the waste-reducing efforts on campus has recently made its debut! Plastic bag recycling bins have been placed in the Kaplan Center, Moran Commons, and the EUC!

Last year, thanks to your efforts, UNCG diverted 45 percent of our waste from the landfill! Want to keep up with sustainability on campus?

Follow us!
@SustainableUNCG

UNC GREENSBORO & APPALACHIAN STATE UNIVERSITY
ENERGY SUMMIT @ UNCG

Save the Date!
February 28th @ UNC Greensboro

The University of North Carolina Greensboro cordially invites you to attend the eighth annual Mid-year Appalachian Energy Summit – AMY for short! This one-day event will be held on Thursday, February 28th from 10 a.m. – 3 p.m., at the Elliott University Center on the UNCG campus.

The Mid-year Summit brings together students, faculty, and leaders in academia and business to exchange ideas and share best practices in support of a clean energy economy. Since 2012, the Summit has provided a platform through which UNC System campuses have worked together to avoid more than $800 million in utility costs, representing almost nine billion pounds of carbon dioxide emissions.

The event is free and open to the public, but registration is required. All campus and community members are invited to mark their calendars for an exciting day of speakers, networking, and learning. A full agenda will be shared closer to the date. Information will be posted on UNCG and Appalachian State websites.

Register Here:
https://sustainability.uncg.edu/energy-summit/
**Refinishing the Music Building Recital Hall Floor**

While this flooring project isn’t being managed by Facilities Operations, several shops have been involved. **Paul Dow** and the Carpentry shop provided plastic sheeting to cover the seats and chairs in the Recital hall to keep them mostly clean during the stripping process. **Mark Cable, Teddy Hyatt,** and **Ryan Thompson** (Zone Maintenance) covered the seating area. **JR Woods** (HVAC) assisted in making sure the HVAC was off during the first few days when the contractors were stripping the floors, and then made sure the Air Handling Unit for the hall was venting out when it was time to start the finishing process. Finally, **Brad Weatherly** in the Electrical shop was kind enough to assist with ensuring that the contractors could hook up their machinery to do all the refinishing work.

Emily Ford-Coats, Music’s Building Manager and one of the individuals overseeing this project, has extended her most sincere thanks to all individuals involved in making sure this project was a success.

**Let it Snow, Let it Snow, Let it Snow!**

Most of us didn’t think we were really going to get a foot of snow two weeks before Winter Break, but boy, were most of us wrong.

Facilities Operations staff were ready. Prepping before the forecasted “snowpocalypse” was priority on Friday, December 7th, and many employees came in on Sunday as the thick blanket of snow started growing. Dividing campus up into sections, Facilities Operations cleared sidewalks and access points to make the University safe for any individuals who needed to be here.

[Image of Mark Cable using a snow blower to clean off the wooden ramp at Nursing Annex.]

Teddy Hyatt clearing one of Foust buildings’ entrances

As Jorge said in his shout out to Facilities Operation’s staff, the amazing effort put in by Facilities Operations staff is evident throughout campus, making it safer for non-mandatory staff to traverse the roads and walkways when we finally returned the following Wednesday.

Thank you all for keeping the rest of us safe and making the university grounds traversable.
Winter Safety Tips for Work & Home

As temperatures drop, your likelihood of having injuries and illness goes up—especially for those working outdoors and driving in (sometimes) treacherous conditions. Here are some safety tips to help keep you safe during the upcoming cold months.

**Bring Out Those Hands**

Wear gloves or mittens to keep your hands warm, but try to refrain from walking outside with your hands in your pockets. Keeping your hands in your pockets increases your risk of falling as you can easily lose your balance when walking on ice or snow. Make sure to bundle up, cover your head and ears, and wear socks that keep your feet warm and dry!

**Warm Up**

Prior to shoveling either at home or work, do some stretching exercises; this can be as simple as walking around for a couple of minutes or marching in place. Warming up your muscles prior to shoveling can reduce your risk of injury. Shovel only fresh, powdery snow, as it is lighter. Push the snow rather than lifting. If you must lift, use your legs, not your back, and do NOT twist!

**Say No to the Starbucks and Smokes**

Before doing any strenuous work, such as shoveling, avoid caffeine and nicotine for at least an hour before and an hour after shoveling. Both of these can cause your heart rate to increase and your blood pressure to go up.

**Warm Up, Part 2**

Not only should you make sure you’re all warm and cozy during the colder months, but you should also warm your vehicle. This, of course, ensures that you’re all comfy but it also reduces condensation on the vehicle windows, making it easier for you to see and avoid an accident. Remember, when warming up your vehicle, to do so in a well-ventilated area.

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**PROPER SHOVELING TECHNIQUES**

- Using an ergonomically correct shovel, bend low at the knees.
- Scoop and lift upward with your legs. Do not lift with your back!
- Turn sideways without twisting your back. Point your feet in the direction you are throwing, and toss the snow.
- If snow is deeper than one foot, use your shovel as a blade to chop it down before shoveling it up.
Wait, Don’t Leave Just Yet!

Build an emergency supply kit for your car! It is not uncommon to see on the news where people have been stranded in trace amounts of snow and ice. Be prepared in the event that the weather forecast should unexpectedly change. Keep an emergency supply kit in your car at all times!

Drive Safely

Follow these safe driving tips!

- If visibility is severely limited due to a whiteout, pull off the road and don’t even attempt to drive farther until conditions improve;
- Never mix radial tires with other types of tires;
- If possible, avoid using your parking brake in cold, rainy, and snowy weather;
- Do not use cruise control in wintery conditions;

- Look and steer in the direction you want to go;
- Accelerate and decelerate slowly;
- Increase following distance to 8 to 10 seconds;
- Know whether you have antilock brakes, which will "pump" the brakes for you in a skid;
- If possible, don’t stop when going uphill;
- Keep your gas tank at least half-full;
- If you do get stranded, don’t try to push your vehicle out of snow; and
- Signal distress with a brightly colored cloth tied to the antenna or in a rolled-up window.

REMEMBER THAT SEVERAL TRAININGS ARE AVAILABLE AT WWW.POWERDMS.COM

CHECK YOUR CAREER DEVELOPMENT PLANS TO MAKE SURE YOU ARE TAKING THE CORRECT TRAININGS ONLINE.

QUESTIONS: KARA MILTON 336-334-4357.
KGMILTON@UNCG.EDU
Training for a Safer Work Environment

On November 7th, EH&S took advantage of an annual boiler inspection at the Steam Plant to review safe Confined Entry procedures. A confined space is defined as having limited or restricted means for entry or exit, and is not designed for continuous occupancy. Confined spaces include, but are not limited to, tanks, vessels, silos, storage bins, hoppers, vaults, pits, manholes, tunnels, equipment housings, ductwork, pipelines, etc. This particular space is considered a permit required confined space, meaning it is a confined space that has one or more of the following characteristics:

1) contains or has the potential to contain a hazardous atmosphere; 2) contains material that has the potential to engulf an entrant; 3) has walls that converge inward or floors that slope downward and taper into a smaller area which could trap or asphyxiate an entrant; or 4) contains any other recognized safety or health hazard, such as unguarded machinery, exposed live wires, or heat stress. Steam Plant employees were observed safely entering and exiting the space in addition to monitoring the atmosphere before and during entry as repairs were made to the boiler. Thanks to those employees at the Steam Plant for their hard (and hot) work!

Aerial Lift training was conducted on December 4th for various Facilities Operations employees. An aerial lift is any vehicle-mounted device used to elevate personnel, including: extendable boom platforms, articulating (jointed) boom platforms, and scissor lifts.

Aerial lifts have replaced ladders and scaffolding on many job sites due to their mobility and flexibility. While convenient, they must be operated properly, as there are various hazards associated with aerial lifts, which include: falls from elevated levels, objects falling from lifts injuring others, tip-over of the lifts, electric shock (electrocutions), entanglement hazards, and contact with ceilings and other overhead objects.

Thanks to all who participated in the training and remember...SAFETY FIRST!

Robert Long and Chris Miller prepping by the Steam Plant boiler during the Confined Space Training.

Mark Friddle completing his Aerial Lift training.
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**Meetings/Events** | **Announcements/Notifications** | **Holidays/University Closed** | **Training**
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